

Intergovernmental Executive Committee

Fallon Range Training Complex

Final Meeting Minutes

Monday, March 4, 2024

2:00 p.m. PST

Virtual Meeting and In-Person at the:

Churchill County Commission Chambers

155 N Taylor St. #145

Fallon, NV 89406

This meeting was also held virtually pursuant to NRS 241.023.

Join the meeting online: <https://mantech.zoomgov.com/j/1604424544>

Call in by phone: 1-669-254-5252

Webinar ID: 160 442 4544

Pursuant to NRS 241.020, the Agenda for this meeting was posted at the following locations: State of Nevada Website (<https://notice.nv.gov/>), the Fallon Range Training Complex (FRTC) Modernization website (www.frtcmodernization.com/IEC), the Clearinghouse website (<http://clearinghouse.nv.gov/>), and the Churchill County Administration Building (155 Taylor St., Fallon, NV 89406).

Please Note:

- Public Comment was limited to three (3) minutes per person. The Committee reserves the right to reduce the time or limit the total time allowed for public comment.
- Presentations should be approximately 15 minutes in length plus 15 minutes for questions and answers.
- Items on the agenda may be taken out of order, combined, or removed, or discussion delayed, at the direction of the Committee.
- Documentation and supporting agenda items are available on the FRTC website at www.FRTCmodernization.com/IEC

Intergovernmental Executive Committee (IEC) Elected Positions				
Government/Agency	Name	In Person	Zoom	Not Present
Nevada Department of Agriculture	Chair J.J. Goicoechea	√		
	Vice Chair (to be elected)			√
IEC Members				
Government/Agency	Name	In Person	Zoom	Not Present
Department of the Navy	Shane Tanner, Captain	√		
Department of the Navy	Dan Muller, Commander	√		
Bureau of Land Management	Jon Raby, State Director			√
Bureau of Land Management	Kim Dow, District Manager	√		
Bureau of Indian Affairs	Colleen LaBelle, WNA Superintendent			√
Bureau of Indian Affairs	Seann Woster, Regional Archaeologist		√	
Nevada Department of Wildlife	Alan Jenne, Director			√
Nevada Department of Wildlife	Matt Maples, Habitat Division, Wildlife Staff Specialist			√
Nevada Department of Wildlife	Tony Wasley, Director			√
Nevada Department of Conservation and Natural Resources	James Settelmeyer, Director		√	
Nevada Department of Conservation and Natural Resources	Chad Stephens, Deputy Director			√
Nevada Department of Conservation and Natural Resources	Dominique Etchegoyhen, Deputy Director			√
Nevada Department of Agriculture	J.J. Goicoechea, Director	√		
Nevada Department of Agriculture	Doug Farris, Division Administrator			√
Nevada Division of Minerals	Mike Visher, Administrator			√
Nevada Division of Minerals	Rob Ghiglieri, Deputy Administrator			√
Churchill County	Myles Getto, Commissioner	√		
Churchill County	Jim Barbee, County Manager	√		
Lyon County	Scott Keller, Commissioner		√	
Lyon County	Andrew Haskin, County Manager		√	
Mineral County	Cassie Hall, Commissioner			√
Pershing County	Shayla Hudson, Commissioner	√		
Pershing County	Larry Rackely, Commissioner			√
Nye County	Bruce Jabbour, Commissioner (1069)			√
Nye County	Meagan Labadie, Natural Resources Director			√

Eureka County	Rich McKay, Commissioner			√
Eureka County	Jake Tibbitts, Natural Resources Manager		√	
Fallon Paiute Shoshone Tribe	Cathi Tuni, Chairwoman	√		
Walker River Paiute Tribe	Andrea Martinez, Chairman			√
Walker River Paiute Tribe	Elveda Martinez, Water Resources Coordinator		√	
Yomba Shoshone Tribe	Marisa Weaselboy		√	
Pyramid Lake Paiute Tribe	James Phoenix, Chairman			√
Lovelock Paiute Tribe	Debbie George, Chairwoman			√
Duckwater Shoshone Tribe	Warren Graham, Tribal Chairman and Tribal Historic Preservation Officer			√
Duckwater Shoshone Tribe	Debbie O'Neil, Vice-Chairwoman			√
Battle Mountain Band Te-Moak Tribe of Western Shoshone	Clorinda Guzman, Chairwoman			√
Elko Band Council Te-Moak Tribe of Western Shoshone	Danena Ike, Chairwoman			√
Elko Band Council Te-Moak Tribe of Western Shoshone	Leah Brady, Council Member			√
Fort McDermitt Paiute and Shoshone Tribes	Arlo Crutcher, Chairman			√
Reno-Sparks Indian Colony	Arlan D. Melendez, Chairman			√
South Fork Band Council Te-Moak Tribe of Western Shoshone	Duane Garcia, Chairman			√
Washoe Tribe of Nevada and California	Serrell Smokey, Chairman			√
Wells Band Council Te-Moak Tribe of Western Shoshone	Harvey Healey, Chairman			√
Wells Band Council Te-Moak Tribe of Western Shoshone	Andrea Wood, Vice Chairwoman			√
Winnemucca Indian Colony of Nevada	Judy Rojo, Chairwoman			√
Summit Lake Paiute Tribe	Randi Lone Eagle, Chairwoman		√	
Summit Lake Paiute Tribe	Nedra Crane, Vice Chairwoman			√
Te-Moak Tribe of Western Shoshone	Joseph Holley, Chairman			√
Yerington Paiute Tribe	Elwood Emm, Chairman			√

IEC Liaisons and Support

Government/Agency	Name	In Person	Zoom	Not Present
Naval Air Station Fallon	Toni Burton, Tribal Coordinator	√		
Naval Air Station Fallon	Robin Schofield, Community Planning and Liaison Officer	√		
ManTech	Allison Turner, Moderator	√		
Bureau of Land Management	Melanie Hornsby, Military Liaison	√		

Call to Order, Welcome, and Roll Call of Committee Members

- Chair J.J. Goicoechea, Nevada Department of Agriculture, called the meeting to order at 2:00.
- Ms. Toni Burton, IEC Liaison, called roll. The list of attendees/absentees is above.

Verification of Agenda Posting

- The agenda for this meeting was posted in accordance with NRS 241.020.

Approval of Agenda

- No additions or corrections to the agenda were received. Commissioner Myles Getto, Churchill County, motioned to approve the agenda, with Captain Shane Tanner, Naval Air Station (NAS) Fallon seconding the motion. The agenda was approved by the IEC with no dissents or abstentions.

Public Comment

- Chair Goicoechea opened the floor for providing public comments on the agenda, noting a three-minute time limit per person. No public comments were made during this comment period. The public comment period was closed.

New/Old Business

- *FRTC Modernization Website Update.* Ms. Robin Schofield, IEC Liaison, noted the FRTC Modernization website has been updated since the November meeting and is being frequently updated with the most current schedule information.
- *Question Forms.* Question forms are available at the back of the room for those who have questions but would prefer not to speak.

Approval of Meeting Minutes from November 14, 2023

- No changes to the November IEC draft meeting minutes were received. Chair Goicoechea asked for a motion to approve the minutes. Ms. Kim Dow, Bureau of Land Management, motioned to approve the November meeting minutes; Captain Tanner seconded the motion. Meeting minutes were approved by the IEC with no dissents or abstentions.

Discussion/Possible Action: BLM Update

(Please refer to the presentation slides in the IEC member package for additional details from the presentations)

Ms. Melanie Hornsby, BLM Project Manager, updated the IEC on BLM Cadastral actions.

- Section 2981 of the National Defense Authorization Act (NDAA) addresses the withdrawal and reservation of public land for the FRTC.
- Range B-16 status: On schedule, with field work underway and on schedule. Sand Canyon Road realignment and right-of-way (ROW) will determine timelines for the northwest boundary surveys.
- Range B-17 and Range B-20 status: Planning has been initiated. BLM is assisting Naval Facilities Engineering Systems Command Southwest (NAVFAC SW) with the development of a survey contract to locate 120 miles of range boundary for fencing requirements. BLM planning is underway for areas requiring Federal Authority Surveys.
- Section 2907(b) of the NDAA addresses public purpose conveyances to Churchill County and the City of Fallon. The status is in progress and the preliminary coordination meeting with Churchill County and Resource Concepts representatives was held. BLM is determining potential survey needs for 16 parcels identified for conveyance to both parties.
- Section 2907(c) of the NDAA addresses exchanges between Churchill County and the U.S. Department of the Interior (DOI) and is in progress. BLM is determining potential survey needs for parcels to be conveyed to Churchill County and DOI. Preliminary coordination meeting with Churchill County and Resource Concepts representatives will be held in the coming months.
- Section 2922 of the NDAA addresses conveyances to Lander County and is in progress. Preliminary coordination with Lander County and the U.S. Forest Service was completed in January. BLM and U.S. Forest Service are currently confirming survey needs for parcels to be conveyed. A follow-up meeting with Lander County will be held in the coming months.
- Section 2988 of the NDAA addresses the resolution of Walker River Paiute Tribe claims and has not yet been initiated. Survey actions cannot be initiated until the required environmental assessment by the Bureau of Indian Affairs (BIA) is complete and trust lands are identified.
- Section 2989 of the NDAA addresses land to be held in Trust for the Fallon Paiute Shoshone Tribe and is in progress. BLM Land Status Records were updated to show the new lands held in Trust. Currently, BLM is working with BIA to coordinate funding for required surveys and will request a coordination meeting through the BIA with the Tribal Council to discuss survey requirements once funding is established.

Ms. Shedra Rakestraw, BLM Stillwater Field Office, updated the IEC four real estate actions.

- **State Route 361 Realignment**
 - Nevada Department of Transportation (NDOT) is the lead agency and is working with the Federal Highways Administration. BLM is a cooperating agency. The closure of a portion of the existing Sand Canyon Road to general traffic will have an impact on the community. NDOT has collected data and initiated environmental screening. NDOT recently submitted a SF-299 application. BLM, NDOT, and the Federal Highways Administration met on Feb. 26, 2024, to discuss a Memorandum of Understanding (MOU) for processing and funding. BLM will provide input for the required environmental baselines prior to preparing the National Environmental Policy Act (NEPA) analysis.
- **B-16 Sand Canyon Road Realignment**
 - BLM is the lead agency on the Environmental Assessment (EA). The closure of a portion of the existing Sand Canyon Road to general traffic will have an impact on the community. The

Bureau of Reclamation (BOR) and BLM have agreed on which lands they manage for this authorization and have communicated with the Navy and Churchill County. Currently, Churchill County will submit a SF-299 application and Plan of Development. Next, a PR package will be prepared to start establishing baselines in 2024 pending funding.

- **Bureau of Indian Affairs – Walker River Paiute Tribe Trust Land**
 - BIA is waiting for next steps from BLM to know when ready to start the process of land exchange or conveyance with the Walker River Paiute Tribe.
- **Section 2907 – Churchill County Land Conveyances and Exchanges**
 - BLM meets with BOR monthly to walk through these actions, as there are BOR-administered lands. Churchill County identified three top priority land exchanges. There will be impacts on to the community related to Recreation & Public Purposes (R&PP). Altogether, there are 16 public purpose conveyances and about 13,920 acres of land being conveyed to Churchill County. The community impact is the 212 acres of land being conveyed to the City of Fallon and the 6,892 acres of federal land for conveyance to Churchill County for the public purposes of constructing a new fire station, expansion of an existing wastewater treatment facility, operation or expansion of existing gravel pits and rock quarries, and the construction and operation of public recreational facilities. A request form was submitted to the DOI Solicitor's Office asking about funding, authority, processes being considered, and the recreational public purpose. A proposal letter was presented to Churchill County for a meeting on Friday.
- **Section 2908 – Checkerboard Resolution Area**
 - A layer was added to the map for a new project called the Newlands, which is focused on consolidating the checkerboard area within Churchill County. BOR administers most lands and, since conducting land surveys on these areas, BLM will go back to the U.S. Fish and Wildlife Service and the Department of Agriculture per Executive Order 5606 to learn more about the land area. BLM coordinated with State of Nevada realty specialists to draft a Churchill County Implementation Strategy Plan. BLM will also work with BOR and identify which agency oversees each area, including public and private landowners.
- Ms. Elveda Martinez, Walker River Paiute Tribe, clarified that the land the tribe is receiving is not an exchange but rather an addition; there will be no exchange of lands.

Discussion/Possible Action: Navy Update

(Please refer to the presentation slides in the IEC member package for additional details from the presentations)

- **Introduction**

Captain Tanner introduced Navy presenters.
- **Legislative/Implementation Update**

Ms. Liz Barris, Navy FRTC Modernization Program Manager, began by introducing her scheduler, Mr. Kobe Herzog, as well as Lieutenant Commander Lee who operates as her extension in Fallon. Ms. Barris updated the IEC on recent and milestone accomplishments, the range overview, B-16 execution, and the overall project timeline.

 - Recent and Milestone Accomplishments:
 - The Fiscal Year (FY) 2023 NDAA Authorized Land Withdrawal was completed in December 2022.
 - The B-16 grazing notification letters were sent in May 2023.
 - State Route 361 received funding for NEPA actions for B-17 in July 2023.

- The Great Basin Pipeline was funded, and military construction (MILCON) funding was put back into the program in August 2023.
- Contracts were awarded August and September 2023 for the Integrated Natural Resource Management Plan, Fire Management Plan, and associated EAs.
- A new MILCON request was submitted in October 2023 for improvements to Sand Canyon Road and Lone Tree Road.
- A modification was completed on the Oil and Gas expertise contract in December 2023.
- Funding was sent to BLM for NEPA-related actions for Sand Canyon Road in January 2024.
- A programmatic agreement meeting was held between the Navy and Tribes in January 2024.
- A working group for Sand Canyon Road/Lone Tree Road funding was established in January 2024.
- Range Overview:
 - All ranges are in slightly different phases, beginning with the Dixie Valley Training Area, followed by B-16, B-17, and finally B-20.
 - The Dixie Valley Training Area is the first range for private property appraisers.
 - Private land acquisition is the only step for this range.
 - The range will remain unfenced; after draft land appraisals are finalized, the meeting with private property appraisers can begin.
 - Boundary surveys are proceeding for B-16.
 - The timeline is variable, as there are ways to use contractors to complete surveys more quickly than originally planned.
 - Grazing notifications have been sent. After two years from this notification, the Navy will begin the fencing of the range.
 - The Sand Canyon Road/Lone Tree Road NEPA efforts are underway, and the Navy is working to transfer design funds to begin construction in FY25.
 - NEPA actions have been funded for State Route 361 and Great Basin (B-17). After contract award, schedules are set to begin construction and relocation efforts in FY26.
 - The B-20 schedule for Pole Line Road relocation is the farthest out. The Navy is planning to start payments of nominal mining claims in FY25 after the MILCON appropriation.
 - Remaining project timelines are subject to change based on timing of funding.
- B-16 Overview:
 - The Navy has funding for NEPA actions and is working with Churchill County to transfer design funds.
 - Ms. Barris displayed the B-16 schedule timeline; color coded by action lead.
- Three-Month Look Ahead:
 - The Sand Canyon Road NEPA contract will be awarded in the next three months.
 - BLM is working to contract NEPA analyses.
 - Navy expects B-16 draft grazing appraisals in the next three months.

- Navy expects Dixie Valley private land appraisals in the next three months.
 - Navy anticipates receiving the Integrated Cultural Resource Management Plan revision in the next three months.
 - The website has been updated.
- Ms. Martinez asked how the Navy determines the appropriate scope of work and cost of actions. Ms. Barris responded that the Navy will reimburse agencies per their quote for the work, and the Navy develops government cost estimates for work to be performed by contractors.
- Ms. Martinez also asked why it now appears to be easy to request and receive funding for fencing when it has been challenging in the past. Why is safety so important now? Can the Walker River Paiute Tribe submit a request for fencing for previously contaminated areas? Captain Tanner, NAS Fallon, stated that this request is beyond the scope of range modernization and would discuss with Ms. Martinez at a future time.
- **Managed Access Brief**

Mr. Jerry Burns, Range Division Program Manager for the Naval Aviation Warfighting Development Center at NAS Fallon, updated the IEC on Managed Access to FRTC ranges.

 - Fallon Range Training Complex
 - Mr. Burns described the naval aviation training activities conducted at FRTC. FRTC provides 100% of pre-deployment training for all carrier wings; basic, intermediate, and advanced training for all Navy and Marine Corps aviation units on west coast; and the Navy SEAL tactical ground mobility training courses. He described in detail major training events, advanced readiness programs, and weapons tactics instruction courses held each year.
 - FRTC is about 13,000 square miles of total airspace, consisting of six restricted areas and seven military operating areas/air traffic control assigned airspaces. It also uses the public land space within the FRTC by rights-of-way established with BLM. The current Navy owned/controlled airspace is about 231,000 acres, but after the NDAA, this land space will increase to about 880,000 acres.
 - Overall, there is about \$1.5 billion in assets and infrastructure located at FRTC.
 - Managed Access
 - Measures are taken to safeguard personnel and prevent unauthorized access to information, material, or assets and protect them against espionage, sabotage, damage, destruction, or theft.
 - All training spaces, including the bombing ranges, have some form of access control. The bombing ranges have stricter access. Types of authorized access to bombing ranges include training, maintenance, facility inventories and surveys, wildlife management, resource surveys, research, environmental historical or cultural sustainment, and memorandums of agreement.
 - Bombing ranges have been in use for almost 80 years, so materials of concern may be present, such as Materials of Explosives Concern (MEC) and Material Potentially Posing an Explosive Hazard (MPPEH). No are of any range can be assumed to be safe.

- Unexploded Ordnance (UXO) can be found on ranges, whether on the surface or underground, and can become uncovered by adjacent bombing, soil erosion, or seismic activity or excavation. It is possible to find UXO at any time, so it is important to always use caution when in or around these ranges. High Explosive Impact (HEI) areas are extremely hazardous due to the known concentration of UXOs. There are other hazards that can pose a risk to safety, such as cartridge actuators, spotting charges, or unexpended flares.
- Other environmental hazards include wildlife, such as rattlesnakes, scorpions, mountain lions, and others. There is also risk of rockslides or extreme weather conditions. When requesting access to ranges, it is important to keep this in mind and ensure there is at least one person with medical training in your party.
- Access Request Process
 - When requesting access, it is important to consider hazard levels and the environment. Different environmental conditions can restrict access to areas entirely. Also consider the training schedule as FRTC is extremely busy and is schedules at 135% of its ability to accommodate (overbooked).
 - Some of the best times to visit the ranges are during range closures for maintenance, weekends/holidays, and “white space,” which is a short period of time between training events.
 - There are two types of access requests:
 - General request: No formal agreement in place. A request must be submitted that includes who, what, when, where, and why; the number of personnel and vehicles; and any planned movement. Requests can be submitted via email and the Navy will work to accommodate the request, find another time, or recommend a suitable alternative.
 - Specific request: A request that is more complicated or specific. Examples include codified written agreements such as a Memorandum of Agreement (MOA). The Navy has specific agreements with agencies such as BLM and Nevada Department of Wildlife (NDOW) and is in the process of forming a Tribal Access Agreement. Another example is the B-17 Big Horn Sheep Hunting MOA, which allows access during the annual big horn sheep hunt, but has limitations to areas hunters can go, the number of people authorized, and the amount of time allowed on B-17. Each hunter goes through a vetting and training process, including completing a permit application, providing personal information and identification, and agreeing to a background check if requested.
 - Mr. Burns provided Navy points of contact for requesting access.
- Ms. Martinez asked if other access agreements include the statement that the Navy is not responsible if someone is killed or injured while on the ranges, similar to the agreement for access to cultural sites. Mr. Burns said there is a waiver of liability needed for the hunt program if an injury occurs through no fault of the government. The MOA mentions the exception of the federal Tort Claims Act, but the overarching idea is covered by the waiver of responsibility.

- **Natural Resources Update**

Ms. Ann Schofield, Conservation Manager at NAS Fallon, updated the IEC on the Navy's natural resources program.

- Sage Grouse Noise Study
 - The Navy is assessing potential effects on the sage grouse from military aircraft overflight noise.
 - The final edits to the U.S. Geological Survey (USGS) study and design are in progress. A two-year pilot study is to begin spring 2024. Funding from the Department of Defense (DoD) Legacy Program has been awarded, and the Navy is working on funding NDOW and USGS for fieldwork.
- Integrated Natural Resources Management Plan (INRMP)
 - The Navy is integrating biological data and updating sections accordingly.
 - The Navy is revising goals and objectives, updating species lists and management, and incorporating recently completed plans.
 - The NDAA identifies a two-year timeline for INRMP revision and EA, with the EA being a one-year process.
- Wildland Fire Management Plan
 - The contractor is gathering data to evaluate fire risk on the expanded ranges to propose new fuel breaks and treatment areas.
 - Current implementation includes a fuel break installation and fire scar restoration at B-17. A reconnaissance survey is planned for May 2024 for fire scar restoration.
 - A stakeholder meeting is planned for July to discuss proposed methods and locations.
- A member of the public asked why impacts from aircraft noise were being studied for the sage grouse. Ms. Schofield stated that the sage grouse is easily startled by noise and USGS and NDOW requested a specific noise study.

- **Cultural Resources Update**

Mr. Mike Baskerville, archaeologist at NAS Fallon, updated the IEC on the Navy's cultural resources program.

- B-20 cultural resource survey:
 - The total inventory area is 118,000 acres. Crews have inventoried approximately 73,590 acres (approximately 62%) to date.
 - The inventory has recorded 487 sites and 705 isolates. Isolates are typically lone pieces of glass or pottery unconnected to a site.
 - Sites documented include Paleo-Indian sites, 11,500 to 7,500 years BP, along with historic mining sites, roads, and other sites.
 - Each field crew has a minimum of one Native American archaeological technician assigned.
- B-17 cultural resource survey:
 - Work has commenced on the inventory of 38,302 acres within the B-17 expansion area. Approximately 23,476 acres have been inventoried.
 - The Navy may contract with several companies to complete B-17 inventories.
- NAS Fallon housing expansion:
 - Initial work has begun on the expansion of the NAS Fallon housing area to the north of existing housing. Areas affected have been inventoried multiple times

for different projects. However, there about 40 acres have not been inventoried yet. Letters are being prepared for Native American consultation.

- Fallon PA and ICRMP development:
 - The working draft Programmatic Agreement (PA) is complete and was sent to Tribal, county, and local governments and interested third parties for comment. Comments are due March 18, 2024. A revised working draft will be sent to the Advisory Council on Historic Preservation (ACHP) and the State Historic Preservation Officer (SHPO) after comments are incorporated.
 - Development of a new Integrated Cultural Resource Management Plan (ICRMP) has begun. Current information gaps were identified and will be updated.
- Ms. Martinez asked how many new contractors would be needed to complete the surveys, and to ensure tribal and cultural monitors are present at the inventories in the new housing area. Ms. Martinez mentioned that that area was where two bodies were found and it will be important to ensure a detailed survey. Captain Tanner stated the new housing area is on federal property (on base) in areas previously surveyed for cultural artifacts or human remains. The Navy is aware of all sensitive areas on base.

- **Tribal Engagement Update**

Ms. Toni Burton, Tribal Relations Coordinator at NAS Fallon, updated the IEC on the Navy's Tribal Engagement program.

- Tribal Access Memorandum of Agreement (MOA):
 - The purpose is to establish a procedure on accessing FRTC ranges that captures the needs of Tribes and the Navy.
 - In November 2023, the Navy received the final round of tribal comments and is being routed for signatures within the Navy. It will then be forwarded to the Tribes for final approval and signatures.
- Programmatic Agreement (PA):
 - In November 2023, the Navy sent the Draft PA to Tribes for review. In January 2024, Government-to-Government consultations were held with Tribes, after which the Draft PA was sent to counties, BLM, and BOR.
 - March 2024 is the deadline for the first round of comments. The second Draft PA will be sent to Tribes, BLM, and BOR in May 2024.
- Native American Graves Protection and Repatriation Act (NAGPRA) Consultation and Coordination:
 - The Navy is working with the National Parks Service to finalize a "Notice of Inventory Completion," which will then be published in the Federal Register.
 - The Navy is discussing a plan for repatriation through Tribal consultation.
 - In January 2024, the new NAGPRA regulations took effect. DoD and Navy staff are training to integrate new regulations into current procedures.

Call for Agenda Items for Next IEC Meeting

- With the change in leadership in Churchill County, the IEC will elect a new Vice Chair.
- If committee members have items to add to the agenda, please send to Chair Goicoechea, Ms. Schofield, or Captain Tanner.

Scheduling of Next IEC Meeting

- The next IEC meeting will be held during the weeks of June 3-7 or 10-14. A poll will be sent out for the members to vote for their preferred date and time.

Public Comment

- No public comments were made during this comment period. The public comment period was closed.

Adjourn

- Commissioner Getto motioned to adjourn the meeting, with Chairwoman Cathi Tuni seconding the motion. The meeting was adjourned at 3:34 p.m.